



For Stringed Instruments

New Student Registration fee \$35 (includes folding music stand in carrying case and music book)

Returning Student Registration fee \$20 (includes music book - next level)

Registration Form

Student Information

First name _____ Last name _____

Age _____ Grade _____ School attended _____

Instrument _____ (if you have not decided, leave blank)

How long have you played your instrument? _____ years.

Private lessons? Y N School program Y N Other _____

Phone # _____ email address _____

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Parent(s) Information

1) First name \_\_\_\_\_ Last name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Best phone # \_\_\_\_\_ email address \_\_\_\_\_

2) First name \_\_\_\_\_ Last name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Best phone # \_\_\_\_\_ email address \_\_\_\_\_

(Over)

Emergency contact other than parents (name, phone #, relationship)

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Who will be responsible for picking up your child after class?

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(Students who are not picked up within 15 minutes of the end of class will be charged for a lesson from their prepaid package. This policy is not negotiable.)

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Is there anything you would like me to know about your child's learning style?

Are there any medical issues I should be aware of?

May I contact your child on his/her cell phone (text or call)? Please write yes or no and initial. _____

May I put your child's photograph on the Arco Music Academy website?

_____ Please write yes or no and initial.

Is there anyone who should NOT be allowed to pick up your child? _____

If your child will be going home with someone other than the parties indicated on this form, please send a note, and I will check identification of the person picking up your child. Please be sure your child lets me know. _____please intial.

Thank you for filling out this form completely. Safety first, fun second!

Please read and sign the Policies and Expectations form on the following page.

(continued)

Policies and Expectations

Enrollment

- New student Registration fee is \$35 (cash, check or money order) and includes a folding music stand in a carrying case and the student's first method book. Returning student Registration fee is \$20 (cash, check or money order) and includes a method book (next level). Students will be responsible for bringing their book and stand to each class. Any other purchases are the responsibility of the student/parent.
- All classes are 1 hour long
- Pricing is as follows: 10-lesson package \$130; 5-lesson package \$75; full-year package (unlimited attendance – includes 5% discount) \$370; add-on lessons with-in a trimester \$12 after package completed
- Unused lessons will not be credited or refunded. _____ please initial.
- Students who have used all of the 10-lesson package may purchase add-on lessons for \$12 payable at the time of the lesson (cash or check)
- Package lessons must be used within the trimester in which they are purchased and unused lessons will not be credited, refunded or transferred to another student.
- Payment may be made by check, money order or in cash. There will be a returned check fee of \$35 for any check returned for insufficient funds. _____ please initial.
- Students who are not picked up within 15 minutes of the end of class will be charged for a lesson from their prepaid package. This policy is not negotiable. _____ please initial.

Behavior

Students are responsible for their behavior at all times.

- Parents are welcome to attend and observe classes at any time
- Students who disrupt classes or are not respectful of the teacher, space or other students will be given a warning and parents will be contacted.
- Repeated offenses will result in a student being asked to leave the class and/or parents may be asked to accompany their child to class.
- At the discretion of the Director, students may be forbidden to renew enrollment or may be asked to withdraw from the Academy due to repeated and uncorrected behavior issues.
- Refunds will not be issued for students asked to withdraw from the Academy for behavior issues.

Instruments

Instrument sizing is extremely important for young musicians. Students will be measured at registration and given a list of required equipment. Reliable rental vendors will be recommended as will reliable sources for purchase options. Instruments must be the correct size, functional and of usable quality. There are many instruments for sale on the internet which are not functional and are a complete waste of money. These will not be accepted in classes. If instruments are purchased from vendors other than those recommended, be sure they can be returned if found to be unsatisfactory by your teacher.

I/we _____ have read and understand the Policies and Expectations.

Signature(s)

Date